



HEKIMA COLLEGE OF HEALTH AND ALLIED SCIENCES

Kibaha(Misugusugu)– Tanzania.

Cell: +255762037640 / +255745194053 / +255 742484127

Website: hecohas.ac.tz Email: hecohas22@gmail.com

PASSPORT

STUDENT APPLICATION FORM
FOR ADMISSION TO LABORATORY ASSISTANT PROGRAMME.
ACCADEMIC YEAR 2023/2024
JANUARY INTAKE

(Please read carefully the Instructions before filling in this application form)

INSTRUCTIONS:

1. The dully filled application form should be submitted to admission office.
2. Attachments required are Copies of Birth Certificate / Affidavit and Certificate of Secondary Education or Result Slip, Academic Transcript.
3. Applicants will be required to pay application fee Tsh.10, 000/= (Ten thousand only) and submit Bank Pay –In – Slip (*Should bear the name of applicant*).
4. All payments should be done via:

Account Name: **HEKIMA YOUTH DEVELOPMENT AND EMPOWERMENT CENTRE,**

Account Number: **EQUITY BANK: 3004211733502**

Phone Number : **VODACOM +255762-037640- ERICK SIMBA**

PART I: ENTRY REQUIREMENT FOR LABORATORY ASSISTANT NTA LEVEL III.

For NTA LEVEL III in Laboratory assistant, Entry qualification is a holder with Certificate of Secondary Education Examination (CSEE) with one (1) pass in non-religious subjects. And for the upgrading students, must have results of the previous NTA level.

PART II: ADDITIONAL PROGRAMS OFFERED

S/N	Programme Name	Duration	FEES
1.	Computer Applications	Three Months	FREE
2.	Entrepreneurship and Development	Three Months	FREE
3.	English courses	Three Months	FREE

PART III: APPLICANT'S DETAILS

First name	Middle name	Surname	Date of birth

Gender	Physical impairment if any	Email (please write your e-mail address clearly)

Nationality	District/ Region	Contacts	Next of kin & Relationship	His/her name:	PhoneNo:

PART IV: EDUCATION DETAILS. Certificate of Secondary Education Examination

Form four index No (i.e. S0139/0001)	Year of completion
First sitting	
Other sitting if any	

SUBJECT	GRADE	YEAR	SUBJECT	GRADE	YEAR
Biology			History		
Chemistry			Geography		
Physics			Civics		
Mathematics			Kiswahili		
Commerce			Agriculture		
English			French		

PREVIOUS COLLEGE DETAILS (For Level I)

College name	From	To	COURSE STUDIED	AWARDED/GPA

ADDRESS AND CONTACT OF THE PREVIOUS COLLEGE

P.O.BOX	TELL/MOBILE	FAX	EMAIL

PART V: FINANCE

Indicate who will finance your studies if you will be selected to join **HECOHAS**

Parents/Guardians/Institution	Telephone No.	E-mail	Job Title	Relationship

Sponsor Declaration:

I agree to finance the above name of applicant in his/her studies at **HECOHAS** and releasing funds for tuition fees and living expenses as and when required.

Name.....Signed:.....Date.../.../20.....

PART VI: FEE STRUCTURE

Successful applicants will be required to pay Training fee as follows:

A: TUITION FEE AND OTHER PAYMENT DESCRIPTION FOR LABORATORY ASSISTANT

YEAR 1 ★		YEAR 2		YEAR 3 ★	
Semester 1	Semester 2	Semester 1	Semester 2	Semester 1	Semester 2
400,000/=	400,000/=	400,000/=	400,000/=	400,000/=	400,000/=

The Payment of College Fee Could Be Made in Full or in Installments as Shown in Table Below.

Allowed Installments for The College Fees

Semester Break-Down	Tuition Fee Amount (%)	Accumulation Tuition Fee Amount (%)
On Registration Or Before Sitting For The First “ Continuous Assessment Tests One (CAT 1)	50% (TZS 200,000/=)	50% (TZS 200,000/=)
Before Sitting For The Second “ Continuous Assessment Tests Two” (CAT 2)	(25%) (TZS 100,000/=)	75% (TZS 300,000/=)
Before Sitting For End of semester Examination	(25%) (TZS 100,000/=)	100% (TZS 400,000/=)

B: ACCOMMODATION/HOSTELS FOR LABORATORY ASSISTANT CANDIDATES

Hostel is freely available (no charges) to all first year students. residents are required to sign an accommodation tenant agreement form/contract before allocated to the room.

C: OTHER FEES FOR LABORATORY ASSISTANT

	DESCRIPTION	DAY(TSH)	HOSTEL(TSH)	
1	Identity card	10,000	10,000	Once at the beginning of first semester
2	Hostel	0	Offer(Free)	Hostel is freely available (no charges) to all first year students.
3	Students Union	15,000	15,000	Every year at the beginning of the year
4	NACTVET Quality Assurance and verification Fee	50,000	50,000	At the beginning of each semester
5	Local Examination	100,000	100,000	At the beginning of each semester
6	Caution Money	54,500	54,500	Once at the beginning of first semester
7	Stationary	50,000	50,000	At the beginning of each semester
8	NACTVET Registration	40,000	40,000	At the beginning of each semester
Total cost to college		319,500/=	319,500/=	

VII: MODE OF APPLICATION

Application should be done directly to Hekima College of Health and Allied Sciences (HECOHAS) via: Website hecohas.ac.tz or send your scanned dully filled application form to hecohas22@gmail.com .For more details please call us: Mob: +255762037640 / +255745194053 / +255 742484127

Principal/Admission Officer,
Hekima College of Health and Allied Sciences,
P.O.BOX 78838,
Dar es Salaam-Tanzania.
Email: hecohas22@gmail.com
Website: hecohas.ac.tz

PART VIII: DECLARATION

I certify that the given above information is correct and I accept that I will be accountable for any false information given.

SIGNATURE..... DATE... .. /...../.....

PLEASE TAKE NOTE!

1. ALL MONEY PAID IS **NON –REFUNDABLE**; Make proper decisions before payments.
2. This fee structure is annual: Hence the management reserves the right to change the fees structure at the end of each academic year.

Please attach the following into application form

- ❖ Original bank pay-in slips
- ❖ Photocopy of Birth Certificate
- ❖ Photocopy of Academic certificates (Form four)
- ❖ Fixed one colored passport size photo on the dully filled application form

